

## **Kilhampton Parish Council**

The minutes for the  
Regular Parish Meeting to begin at 7.30pm  
On 4<sup>th</sup> March 2019 at The Grenville Rooms

**Attendance** Ian Heard (IH), Dan Vanstone (DV), Keith Ovenden (KO), Tim Cottle (TC), Albert Sloman (AS) , Kingsley Bryant (KB), Clive Vanstone (CV) Roland Nancekivell (RN), Phil Sluggett (PS)

**Apologies:** Paula Dolphin (PD)

Chair: Reg Hambley (RH)

Clerk: Hannah Collett

Good evening to all by Chairman

### **Adopt Code of Conduct**

#### **Declaration of Interest**

None

### **Public Speaking Session.**

None

**Minutes** – All read and approved by all.

### **Planning**

#### **Applications.**

One plan received this afternoon. PA19/01715 Outline plan for 20 dwellings – West Street. Chairman stated this needs to be discussed at an extraordinary meeting due to no advertising time held. Will speak to planning officer and inform clerk of date for meeting.

A new development letter received from Mr I Metherell - looking for Parish Council view on two proposed names for the development. Home Park and Shippen Parks CV mentioned they need Parish Council to state they are ok with the name. Chairman said happy with either. Clerk to reply to Mr Metherell to state fine for first choice of Home Park.

### **Matters**

#### 1) Carpark toilets

£101.90 taken. No issues

#### 2) Parish Councillor Ties

TC stated the ties have been ordered. Not arrived yet.

### 3) Plaque

KB stated nothing further to report at present.

### 4) Grenville Rooms Maintenance

Chairman mentioned had been asked to get further quotes for the door replacements. 3 quotes obtained. Inclusive of VAT – Bude Windows £2888.40, Re-New £2682.64 and Mills Home Improvements £2211.00. (Mills require a deposit and can't complete till June) Details of quote content read through by Chairman.

TC proposed Mills Home Improvements PS seconded. All in favour. Clerk to reply accordingly.

### 5) Meet the Planners

Chairman read through email received. Chairman had asked clerk to check if we could have 4 spaces as opposed to 3. They agreed. 4 spaces on 28<sup>th</sup> March.

Chairman, CV, KB and TC to be attending. Chairman felt a good opportunity to attend and listen to details. TC/CV both mentioned that if someone else really wanted to go they would be happy to give up their space. All happy as is. KO happy to attend if someone drops out.

### 6) Availability of Minutes

Chairman mentioned that people used to have to make an appointment to view the minutes via the Clerk. Now they can read online. A former Councillor requested an email of the minutes for January and February. Clerk had responded with January minutes and explained February hadn't been approved yet. Also mentioned that they can be viewed online.

Chairman stated it needs to be via appointment or read online. No minutes to be emailed. Clerk to email the Parishioner to stated discussed at meeting and unable to email minutes as protocol is to make an appointment or read online.

### 7) Mr Maddocks Email and Public Participation

Chairman read through Mr Maddocks email. Mr Maddocks stepping back with the pursual of Mr Cowell and the situation. Also mentioned his opinion and Katie's feelings after the last meeting. CV suggested forwarding the "public participation" letter and Sarah Masons details on the processes at meetings and exact public participation rules. This was what the Chairman had stated at the last meeting. Clerk to respond to say we are guided by these public rules and sorry Katie went away feeling the way she had, but at the time we were not allowed to take up a discussion on her points. Clerk to write to Katie accordingly. – Sorry she felt we weren't taking her points on board. We were but have to adhere to the rules of being on the agenda and advertised for at least three days. Tied to protocols.

DV did mention that Mr Maddocks and Katie were there to give information – not actually requesting anything as such. We were listening, but as a Parish Council we can't particularly do anything. We can't give opinions just in general discussion. Items can be put forward and we can then put them on the agenda. Cannot discuss at the time of initial talks. Once public speaking is done there should be no interaction with the public. KO maybe said can we have a small statement to read out at the start of a meeting with public participation to make everything clear.

8) Any other matters arising from the minutes

No

### **Months work**

Read through and approved by all.

### **Reports**

Footpaths – PS emailed County Officer with all necessary information – no reply yet. Also some Japanese Knot Weed mentioned to them also.

Playing Fields and Lambpark – Chairman mentioned bins need emptying more often. IH to sort more frequently. TC to also help to sort.  
TC mentioned gate at the bottom has a latch broken. Please could it be mended ASAP. To be sorted, KO couldn't see any evidence of fire.

School – AS stated 124 pupils. The first year we haven't taken any outside of the area. Priority is Kilkhampton area. Very stretched on size. Plans being looked at for additional school rooms. Ideally needs a proper extension. Will probably be a temporary measure done initially. All in all they are functioning well. Staff changes gone smoothly. School doing brilliantly. Some children do go to other schools that live in the village. Could do with 2 more classrooms. Unfortunately extra funding not available yet – so a temporary option may suit until money is available. With expansion in the village – something definitely needs to be sorted.

Grenville Rooms – Dealt with doors. Big breakfast went well. £500+ taken.

### **Members**

CV – Nothing

DV – Nothing

KB – Pavement fixed at North Close.

TC – Nothing

AS – Nothing

IH – Coach for Fete. Margaret Trewin a little concerned with what happens when they step down or if the fete was to ever fold. Will the Parish Council step in regarding what happens to the Coach?.

CV discussed for a while. Bruce takes control of it, is in safe hands. Won't be sold and will remain in the Parish. CV will speak to Bruce and Margaret to clarify details. Chairman suggested put onto Agenda for next meeting. If fete did fold, what would happened etc.

KO – Nothing

RN – Bus shelter – the perspex looks a mess. Needs cleaning or sorting. RN to look into. On agenda for next meeting.

PS - Nothing

### **Correspondence**

Email read through by Chairman from Local Devolution fund. Pleased to inform that Parish Council been awarded a grant of £1100 for broadband costs. Clerk to reply to accept.

Email from Chris Coldwell from Cornwall AONB Unit regarding Kilkhampton Castle to protect and enhance monuments. Read through by Chairman, proposing to seek funding. Wants to discuss with

Parish Council. Chairman asked if we invite Mr Coldwell to a meeting.? TC asked if we need to check with National Trust/? CV said they override them. CV mentioned in past experience it may not be straightforward. Sometimes they don't actually want more attention. Clerk to email and invite to a meeting. When that date is agreed – meeting to start at 7pm.

Letter from Methodist Church thanking for funds.

## **Finance**

Read through by Chairman

Invoices to be paid                    £ 378.00 AED Locator

DV moved and IH seconded. All in favour

Date of next meeting 1<sup>st</sup> April 2019. To begin at 7.30pm at The Grenville Rooms  
Thanks to all and meeting closed.