

## **Kilhampton Parish Council**

The minutes for the  
Regular Parish Council Meeting to begin at 7.30pm.  
On 7<sup>th</sup> September 2020 at the Grenville Rooms

**Attendance** Kingsley Bryant (KB), Tim Cottle (TC), Ian Heard (IH), Keith Ovenden (KO), Clive Vanstone (CV), Phil Sluggett (PS), Dan Vanstone (DV), Paula Dolphin (PD)

**Absent:** Roland Nancekivell (RN)

**Apologies:** Albert Sloman (AS)

Chairman: Reg Hambley (RH)

Clerk: Hannah Collett

Good evening to all by Chairman. Welcome to Paula Dolphin

### **Minutes**

Approved by all

### **Adopt Code of Conduct**

### **Declaration of Interest**

Nothing to be declared by anyone.

### **Public Speaking Session**

No one attended

### **Planning**

### **Applications.**

None to be discussed.

### **Matters**

#### 1. Car park Toilets

For those not at the last meeting. The toilets are now open and we are fortunate to have a cleaner up to the 1<sup>st</sup> November. Mr David Bragg will be attending every day, Alan is happy to return to duties as of November. There are small sanitizers in the toilets. Chairman, CV and DV met with Cornwall Council and were wondering if they could give costings to clean the toilets. Cormac quoted (for guidance and information purposes) a monthly charge of £684.00.

We were concerned regarding sanitizers and the Clerk had enquired as to costs of containers and refills. Main company that replied would only lease the equipment. Chairman stated that Simon Stock has always sorted the lock issues etc. Had asked him to quote for sanitizers. Simon quoted £394 + vat for 3 sanitizer containers and 6 refills and 1 relay for the coin box to be able to alter the time setting. Parish Council had decided to have the toilets open all day and closed at night. We would need a new mechanism to be able to change the time slots. Costing approx. £50.

Chairman asking if Councillors feel we should do anything regarding the times and if we

have sanitizers in each toilet area. DV asked the reason to lock the toilets at night? Alan had mentioned previously that people would use them late at night after the pubs etc. Will be open permanently until November if nothing changed.

TC mentioned that they always closed at 9pm. Yes, but only when the coin system is in operation.

KO asked why November and not October? Chairman explained it was linked into when Alan was available to return. CV asked if it was worth doing anything? DV asked if we were responsible to do this, as we don't have anything regarding sanitizers at the play area. Chairman feels the toilets are a different case and something should be in place regarding sanitizing.

CV felt the quote was large. IH felt the cleaners should just be able to refill the bottles. Chairman said at the moment there is a bottle on the window sill in the womens and one on a chair in the mens toilets. KB mentioned they are available through Amazon for around £50. CV doesn't feel we should worry about the mechanism and thanks for the quote but doesn't think we should take it further at that cost. CV proposed we source something ourselves and DV seconded. All in favour.

## 2. Stibb Defibrillator

Clerk has been in contact with Helen Hoare and explained the situation. Eon waiting for Western Power to contact them directly.

## 3. Website Compliance.

Clerk had mentioned to Chairman that the Parish Website needed to be WCAG compliant and had received a quote from Mr T Westlake for looking into the website and subsequently quoting to let us know costing to sort anything necessary. All in favour for Clerk to sort and confer with Mr Westlake.

## 4. Dog Signs.

At the last meeting it was discussed regarding dog signs. Do we still continue to look into? DV asked if Dog warden could be contacted. PD suggested emailing Zoe Bernard John and ask for signage/stickers available from Cornwall Council.

## 5. Grant money

It had been the case that the Parish Council wasn't eligible to apply for a grant. Now it has changed and Clerk had been contacted by Cornwall Council. Clerk applied for Busines Rates Grant. Monies all received.

## 6. Other matters arising from the minutes

No.

## **Months work**

Read through and approved by all.

## **Reports**

Footpaths – IH done first cut. PS heard nothing at all. IH mentioned the gate post broken by Common. To be looked into. CV had received a complaint that hunting gate being left open at Priestacott. IH to look into possibly installing a spring on the gate to automatically close. TC

mentioned from Barn Lane down to the sewers needs attention. To be a priority per Chairman. TC also mentioned stile at the hill is muddy on both sides and numerous people have slipped over in the area. DV said County are responsible for the surfaces. Clerk to email and mention hazards.

Aldercombe Lane, flooded at times, drains chocked etc. Chairman had complaint. More complex than just a one person job. TC felt Cormac had been a few years ago. DV felt we did the ditching and they put the pipes across and connected to another to take it all away. DV and CV to take a look. DV to check what had happened last time.

Playing Fields and Lambpark – Chairman had someone say the Ash tree in the corner of the playground area was dying. IH mentioned that CC highways have apparently written to three other landowners and asked for theirs to be cut back. Do we leave it? IH had checked and apparently as long as they still have leaves they have a chance of being OK. KO feels it would still be OK for a while even if the leaves all fall. DV feels to needs monitoring. All agreed. Chairman said Lambpark had been cut and the grass in the corner needs to be dealt with. TC felt the cuttings used to be put outside of the fence. Feels it looks bad. IH to sort. CV mentioned no meetings had been held with the Trust. TC had been asked to mention the swing and the loops at the top are rusting. KO to look into. Also was asked on result of the skate park issues from last meeting. KO didn't feel it was really bad. Children should be wearing protective clothing etc. Chairman asked KO to speak to Sign O Times regarding some kind of signs asking for this to be the case.

School – AS not here but had emailed Clerk to state nothing to report as only returned today.

Grenville Rooms – Still closed. Although there is a funeral on Friday being held in the room, as a one off event. Will be cleaned before and after, caretakers taking control of this.

### **Members**

PD – Nothing much to report. Having Council meetings via teams online. Some people not happy with the lack of interaction.

Training going on during lockdown had contemplated not allowing tourists to come – this got dismissed.

PD felt it had been better for Doctors as the tourists were referred to their own doctors for telephone consultations. No questions for PD.

PS – Nothing

TC - asked if the bench was returning at bus shelter by North Close? IH felt the previous one had rotted due to being covered and not drying out from the rain etc. DV said can get recycled plastic ones. Chairman asked if happy to look into and get prices for next meeting. All in favour.

Chairman to source quotes.

IH – Nothing

KO – Doing bus shelter at the moment. Few branches hanging over and dripping sap onto Perspex.

CV – Nothing

DV – Nothing

KB – Nothing

Clerk had received a phone call from resident near the garage, complaining on the amount of cars outside and on the pavement area. Causing issues for passing vehicles. KO noticed there were a lot more cars around there now. DV said if they are taxed and insured they are legal to park outside there.

Chairman said there had been a spillage in the area and it had taken 25 minutes to get through to Council. They did sort asap.

### **Correspondence**

Chairman mentioned we had talked regarding the Parish Magazine last month, Unfortunately they are not able to set this back up until the new year.

Email received from Lord Lieutenant of Cornwall – Colonel E T Bolitho OBE. Asking for Nominations for letters of thanks over COVID. Want to give out COVID honours to groups and organisations. Chairman read through the email. Chairman asked if we have anyone to nominate? PD asked if there was anyone that had been delivering food etc?

Chairman said the Spar (Adrian and Michelle Hitchcock) did a lot at the time and felt we should nominate them and also write, on behalf of the Parish Council, a letter of acknowledgment and thanks.

TC feels a good idea, as long as we aren't missing anyone out. KO said hadn't heard of anyone else. KB happy for the Spar to be nominated. DV felt there were lots helping out, but just don't know who they all were.

CV proposed and KO seconded Spar. All in favour

Clerk to write to Lieutenant and Spar from Parish Council.

### **Finance**

Read through by Chairman

Invoices to be paid	£	216.00	Acuiti
	£	110.00	David Bragg
	£	180.00	S Gifford
	£	1.57	Bridgmans

IH moved and PS seconded. All in favour

Date of next meeting Monday 5<sup>th</sup> October 2020. To begin at 7.30pm for the Regular Parish Council meeting at The Grenville Rooms. Apologies given by Paula Dolphin for October meeting.

Thanks to all and meeting closed.