**Kilkhampton Parish Council**

The minutes for the Regular Parish Council meeting on the 4th August 2025

held at the Grenville Rooms,

To begin at 7.30pm

**Attendance:** Reg Hambley (RH), Kingsley Bryant (KB), Keith Ovenden (KO), Tim Cottle (TC), Joanne Timmins (JT), Lee Bond (LB), Ian Heard (IH), Cornwall Cllr Faye Emery (FE)

**Apologies:** Phil Sluggett (PS), Vinnie James (VJ)

**Chairman:** Councillor Clive Vanstone

**Clerk**: Hannah Collett

Good evening to all by the Chairman

**Minutes**

Approved by all and to be signed by the Chairman at the end of the meeting.

**Adopt Code of Conduct**

**Declaration of Interest**

None

**Public Speaking Session**

No one needing to speak. Thanks to both for attending.

**Planning**

**Applications.**

1. PA25/05027|Extension & alterations to existing dwelling|Breakers View Kilkhampton Bude Cornwall EX23 9HW. Discussed and explained where situated. Building is very old – want to demolish section and add a conservatory. RH didn’t feel there would be any objections. No one overlooking etc. Agricultural tie was lifted a while ago. KB moved and IH seconded. All in favour of approval.
2. PA25/05329 Your ref: My ref: Date: PA25/05329 29 July 2025 Single storey side extension incorporating balcony and reconfigaration of on site car parking Location Applicant Grid Ref Trepolpen Penstowe Road Kilkhampton Bude Mr & Mrs Robert Neden . Discussed and details talked through. Felt no conflict to anyone. Previous application has lapsed – so no issues. To state on reply previous application PA19/07812 has been extant. No objections to this application. KB moved and KO seconded. All in favour of approval.

**Matters**

1. Car park and Toilets

£126.60 taken. Few items mentioned by Mr Somerfield. There is a Black Vauxhall Corsa that has been on the car park for a few months PE58 OWZ. The Chairman checked its status. SORN and MOT up 17/8/25. Also got flat tyres. JT to contact possible owner. We have the right to ask them to move it, as we own the car park.

A push bike is chained to the downpipe at the mens toilets and has been there a few weeks.

Two of the toilet pans in the ladies are loose. TC to look into.

Hand dryer in the disabled toilets is not working correctly and hasn’t been for a while.TC suggested to replace – KO to sort.

Mr Somerfield has repaired the flushes in both the mens and disabled toilets. Drains also working fine now too.

Thanks to Mr Somerfield. A letter had been written to the Parish Council stating how clean our toilet facilities were.

1. Playpark

Great work with all involved from the Chairman. Was up and running the day before the Fete. Paperwork received that we need to sign off. Seats have been fitted by Play UK. The invoice went via Mrs Bond who will be requested to give final confirmation that everything is ok with it before paying.

All agreed for the Chairman to sign the Kompan form.

Inspection report received. Talked through in detail KO knew sections and details. To be given to Lambpark Management Committee to sort. New safety matting will be required under existing equipment also.

The Skatepark area is fine with regards to the inspection report

1. Other matters arising from the minutes

None

**Reports**

Footpaths:

IH stated that the new bridge has now been installed. Handrails on both sides too.

2nd cut in the next 2-3 weeks. Barn Lane needs cutting back – to be in September due to birds etc.

TC asked IH if we do Wayside etc. IH didn’t think it was one of the main ones. TC mentioned a broken stile. IH stated you have to go through three fields to get to this particular stile. IH to trim soon and look at repairs.

Photos taken by IH each time any damages have been noticed.

RH said is it down to us to repair bridges etc. The Chairman said PS had been in talks with Cornwall Council with regards to them supplying the materials and us mending as necessary. Asked if anyone looked in to the water issues on Aldercombe Lane? IH to talk to Mr Strong. Blocked pipe to a well where is crossed the road.

Playing fields and Lambpark:

Great Fete event held.

School:

Broken up for the summer. Details talked through by LB. Once again Headmaster and staff all doing a fantastic job.

Grenville Rooms:

RH met with Mr P Cottle and went through the building. 3 x quotes given for necessary works.

1. The Skittle alley roof is leaking – to repair £1946.00 + VAT
2. Replacement of lintels which are crumbling - £4330.00 + VAT
3. Roof ventilators need replacing - £1694.00 + VAT

RH proposed we tackle these in stages.

Priority would be the roof – brief description of details read through by RH

The Chairman said we may be able to get some grant money. Vents also necessity as birds can get in and then start nesting.

RH proposed. KB suggested getting the two roofing issues sorted. IH seconded. All in favour. RH to meet with Mr Cottle again and to sign the necessary confirmations on the quotations. RH to also make an application with the Solar Farm for some funding.

**Months work**

All Ok.

**Members**

RH – Nothing

KB – A Parishioner had mentioned numerous points of concern on different aspects in the village. Read through and discussed. Some already in hand. Some nothing that the Parish Council is able to have any influence on or any ability to assist with. Information also given to County Councillor Faye Emery for checking on her side.

TC – Nothing

IH – Nothing

KO – The bus shelter that is rusting is actually made of two panels – needs heavy wire brushing and treatment. KO to keep on with. The Chairman mentioned some other shelters around with acrylic panels showing pictures of areas of the village etc. Chairman to ask relevant companies for an idea of costs for this to be made up. Felt it would look much better and help with the issues on the shelter.

JT – Nothing

LB – Nothing

FE – Has a complaint about the lack of crossings. Discussed once again and FE to go back to Highways The three works talked about throughout the village are getting a little mixed up with Highways and Cornwall Council. The Chairman reiterated that we still hadn’t received a response from Highways regarding our thoughts on village changes. The Chairman mentioned that previous County Councillor Shorne Tilbey, is more than happy to assist FE. FE to try Mr Oliver Jones again.

Had complaint about the lack of EV charging in the village. LB felt the space would not be kept clear for charging if on the car park and they take up such a large space also. The Chairman said the only place really would be outside the Grenville Rooms. FE said there may be some funding available.

FE also mentioned 20 mph details that have been going around. The Chairman said if we moved the 20mph up by the school they would have to remove the flashing 20mph signs – which he felt were more effective.

The Chairman asked if they are taking into account all the Bunnyhomes alterations – FE said they do know about the works. FE to email both parties. RH thought we should ask Mr Jones to come back again. FE to contact him first.

Community Area Partnership mentioned lack of community bus services.

SEND provision discussion on the 26th September 2025 at the Parkhouse Centre – LB will attend. Community Chest available up to £1400 to be spent in the local area.

The Chairman mentioned that Mr Zerafa would like to do more maintenance etc for us. Offered to re-varnish the woodwork outside. The Chairman has said we would have to supply to correct materials. The Chairman also suggested we ask if he would like to help repaint the playpark shelter. Chairman to talk to Mr Zerafa.

**Correspondence**

Letter from Cormac. Outside Lambpark the tree is of concern to them. Asking us to keep an eye on it. IH said its much better than it was last year. KO asked if we should trim the dead branches. IH to sort.

**Finance**

Read through by Chairman

Invoices to be paid

£ 118.00 Alan Somerfield

£ 72.00 Stephen Gifford

£ 378.00 BDO (Audit Company)

£ 200.00 Archies Garden Services

£ 264.00 Play UK (on Mrs Bond Approval)

£40,851.44 Kompan (on Mrs Bond Approval)

All in favour to be paid.

Date of the next meeting to be 1st September 2025 for the General Parish Council meeting to be held at The Grenville Rooms for a 7.30pm start.

Thanks to all by the Chairman and declared the meeting closed.